

Annual Report

Museums Association of Namibia

1st April 2014 – 31st March 2015



Dr Jeremy Silvester
Project Development Manager

INTRODUCTION

The year was an extremely productive one for the Museums Association of Namibia as it was able to significantly expand its work due a substantial increase in its Grant-in-Aid from the Ministry of Youth, National Service, Sports and Culture. A highlight of the year was the revival of the School Clubs and Museums Exhibition Competition (SCAMX). The competition has been one of MAN's most successful programmes as it contributes to nation-building whilst also encouraging young people to develop an interest in a career in the culture and heritage sector.

MAN went through a methodical process to implement a major revision of its structures and programmes to respond to the increase in the grant from N\$623,920.00 for the 2012-2013 financial year to N\$4,692,000.00 for the 2013-2014 financial year. The generous increase was unexpected, although MAN had campaigned for a significant increase. However MAN had to adjust its plans again when it was told that its grant for 2014-2015 would be reduced again (by almost 50%) to 3.5 million.

Such fluctuations in funding and uncertainties about the future level of funding make effective planning difficult. MAN has struggled with poor communication with the Ministry regarding the size and timing of grant payments. The increase did enable MAN to reintroduce programmes such as the School Clubs and Museums Exhibition Competition which had been dormant for three years due to a lack of funding. A payment of N\$3.5 million was received on 13th March, 2014 which MAN was then informed had been paid to MAN by mistake.

After a meeting with the Permanent Secretary of the Ministry of Youth, National Service, Sports and Culture and the Director of Heritage and Culture Programmes it was resolved that MAN should keep N\$3 million as its grant for 2014-2015, but should make the other N\$500,000.00 available for activities being conducted by the Ministry. MAN still hopes to obtain clear documentation from the Ministry that clearly indicates the budget allocations made to MAN for past, present and future years. Without such information it is difficult for the organization to monitor whether it has received the correct payments from the Ministry. We believe such transparency will also ensure that MAN can plan and operate even more effectively as a partner to the Ministry to support regional museum development.

STAFFING

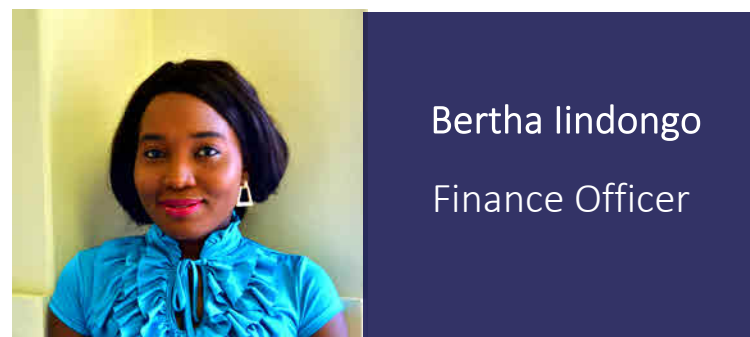
The increase in our Government Grant in 2013-2014 to N\$4.5 million enabled the organization to increase its staff component from 1.6 staff posts to 4 full-time posts. The new staffing structure was developed after the Executive Committee received a report with recommendations from an independent consultant. The new staffing structure transformed the post of Project Development and Training Officer into a full-time post in addition to the post of Operations Manager. Dr Silvester and Ms lizyenda remained in these posts. Two new posts and appointments were made and started work on 1st April, 2014 at the start of the new financial year. Ms Bertha Indongo was appointed as MAN's Finance Officer and Ms Ndapewoshali Ashipala was appointed as MAN's Administrative Officer.

The consultant also provided advice on the development of our Finance Policy and Human Resources Management Policy as well as guidelines for the use of the MAN vehicle. The funding for this work was generously provided by the Embassy of Finland and mean that MAN now has comprehensive workplace guidelines that are in line with all national legislation and that greatly assist the decision-making process.

MAN was able to recruit a fifth member of staff after it signed a two year contract with the Embassy of Finland to implement a project entitled 'Exhibition Development for Namibian Museums'. Ms Hilma Kapuka was appointed to the new post of Project Officer: Exhibition Development and started work in September, 2014. Following Ms Kapuka's promotion.

At the end of October, 2014 Ms lizyenda left MAN for a post at the University of Namibia. MAN took the opportunity to further review the job descriptions and duties of the different staff members. The post of Project Planning and Training Officer was retitled Project Development Manager to reflect the management responsibilities of the post with Ms Ashipala's post being upgraded as Human Resources and Administrative Officer with an expanded job description.

Following an open interview process, Ms Kapuka was appointed to the new post of Project Officer: Museum Development with effect from 1st February, 2015. The Executive Committee appointed Ms Charmaine Tjizezenga to the post of Project Officer: Exhibition Development.



REGIONAL MUSEUM DEVELOPMENT GRANTS

The allocation of regional museum development grants always straddles the financial year as they are awarded in the second half of the financial year on the basis that MAN should have received the second two-thirds of its Grant-in-Aid from the Ministry by this date. The 2014-2015 grants were announced at a ceremony that took place at Nice Restaurant on 19th January, 2015 with activities and reporting to be completed by the end of June, 2015.

Twelve grants were awarded to the value of N\$612,466.28. The Executive Committee decided that the balance left in the budget line (of N\$700,000.00) should be used to improve the signage for museums. Larger grants were normally divided into two instalments with the second instalment being conditional upon adequate reporting on the first instalment.

- **Cape Cross Museum** – Development of new exhibitions and construction of new display cabinets, N\$40,000.00
- **Cheetah Conservation Fund** – Purchase of new educational materials, N\$80,000.00
- **Grootfontein Museum** – Conservation measures to protect displays. New curtains and replacement of termite damaged window frames, N\$40,000.00
- **Ju'Hoansi Living Museum** – Purchase of artifacts and materials for demonstrations of intangible cultural heritage practices, N\$20,000.00
- **King Mandume Museum** – Bill of Quantity detailing cost of construction of the new museum, N\$50,000.00
- **Living Cultures Foundation** – Production of marketing materials for five Living Museums, N\$25,000.00
- **Mafwe Living Museum** - Purchase of artifacts and materials for demonstrations of intangible cultural heritage practices, N\$20,000.00
- **Nakambale Museum** – Marketing materials for the promotion of the museum, N\$50,000.00
- **Namibia Scientific Society** – Installation of a camera surveillance system to protect the collection, N\$97,466.28
- **Onandjokwe Medical Museum** – Improvements to signage and the development of the displays and Medicinal Garden, N\$100,000.00
- **Tumahuke Cultural Village** – Purchase of equipment to assist with the development of the project, N\$25,000.00
- **Uukwaludhi Royal Homestead** – Improvement to communications systems and repairs to the Homestead, N\$65,000.00



Onandjokwe Bird sculpture at Onandjokwe Medicinal Garden.

SCHOOL CLUB and MUSEUMS EXHIBITION COMPETITION



The increase in funding from the Ministry enabled MAN to re-launch its popular School Clubs and Exhibitions Competition. The competition had last taken place in 2011 and the competition in 2014 was the eighth time that the competition had been run. The winning school in 2011 had been Negumbo Secondary School and they were the holders of the SCAMX Shield. The competition tradition was, therefore, that the competition should be held in the region of the previous winners. After MAN had evaluated the possibilities it was agreed that the competition should take place in Outapi.

The competition took place on 3rd-6th September, 2014 at the Saara Kuugongelwa Vocational School in Outapi. Twenty schools participated: Okashandja Combined School, Hans Daniel Namuhuja Senior Secondary School, Delta Secondary School, Olupale Combined School, Ekulo Secondary School, Usakos Secondary School, P.K. de Villiers Secondary School, Ponhofi Combined School, Dr Alpo Mauno Mbamba Combined School, Swakopmund Secondary School, J.A. Nel Combined School, Hoeksteen Combined School, Negumbo Senior Secondary School, Rundu Senior Secondary School, Otjikoto Secondary School, Romanus Kamunoko Secondary School, Coastal High School, Amazing Kids Private School, Haimbili Haufiku Secondary School, Uukule Senior Secondary School.



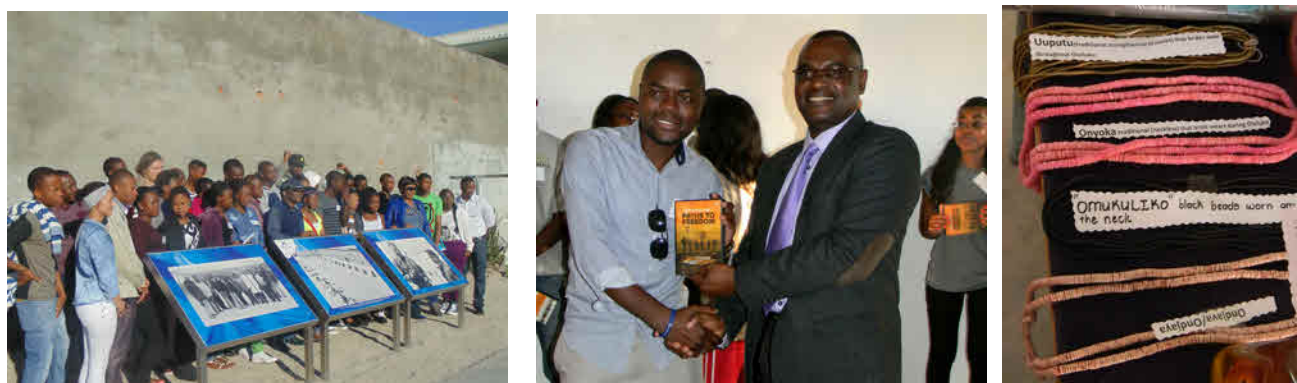
Learners display their Exhibitions during the competition.

The History Club at Olupale Combined School beat off fierce competition to win the first prize at the School Clubs and Museums Exhibition Competition (SCAMX) organized by the Museums Association of Namibia. The theme of the competition for 2014 was 'Intangible Cultural Heritage'. The winning school presented a display about the Oshipe festival which, traditionally, took place in northern Namibia to mark the mahangu harvest. Robben Island Museum sponsored the first prize which enabled four learners and their teacher to travel to Cape Town to take part in the 'Nation-building' Spring School in October, 2014. The school will hold the SCAMX Shield until next year and their victory means that Oshikoto Region will be the hosts of next year's competition.

The second prize was taken by the defending champions, Negumbo Senior Secondary School (Omusati Region), who presented an excellent exhibition about the Olufuko festival that takes place at Outapi annually. They won a long weekend sponsored by the Cheetah Conservation Fund. The learners will have the opportunity to learn more about cheetahs and to participate in a game drive and other activities. Haimbili Haufiku Senior Secondary School (Ohangwena Region) won third prize (surprise packages) for their work on *Okaanda* (the traditional baskets used for storing grain). Hoeksteen Combined School from Rosh Pinah (!Karas Region) won the special book prize for the best oral history for their research into the !Aman Festival that takes place annually in Bethanie.

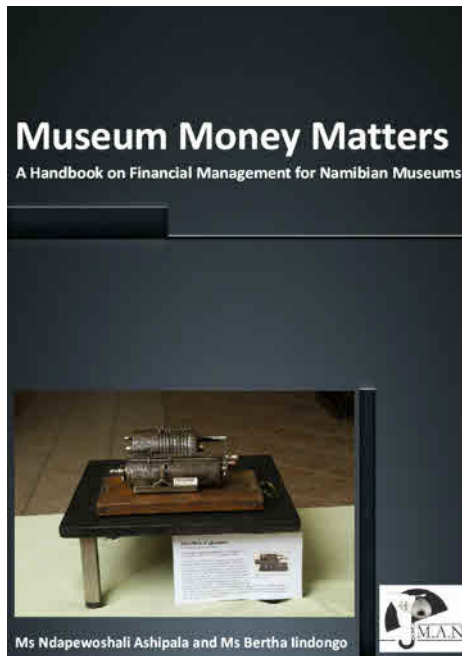


The competition included an excursion to the Ongulugwoombashe National Heritage Site, the Uukwaludhi Royal Homestead and the Outapi War Museum, whilst the Ombalantu Baobab Tree Heritage Centre hosted a braai. Every History Club that participated in the competition received a Book Bag filled with interesting and educational publications (generously sponsored by the Namibia Scientific Society and UNAM Press) as well as a copy of the film 'Paths to Freedom' (which was shown at the event) provided by On Land Productions.



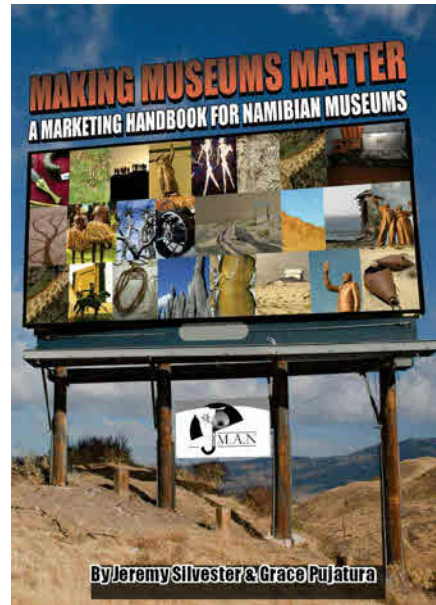
TRAINING

Making Museums Matter. MAN has adopted, as good practice, the policy that a Handbook should be produced after every National Training Workshop to ensure that the training provision reaches all MAN members. In line with this policy the materials developed through the training workshop that took place on 27th-28th February, 2014 was published in August, 2014. The publication was entitled *Making Museums Matter: A Handbook on Marketing for Namibian Museums*.



Financial Management and Income Generation for Namibian Museums.

Ms Ndapewoshali Ashipala, Ms Bertha Indongo and Dr Jeremy Silvester provided a workshop on financial management for museum curators. The workshop took place on 19th-20th August, 2014 in Swakopmund. The workshop provided practical advice on topics such as budgeting, book keeping and fund raising for small museums.



Scholarships for Specialised Training. The increased funding empowered MAN to provide increased support for professional training. For the first time MAN was able to advertise scholarships to support students wishing to obtain specialized training in the museum sector. The competition for grants was fierce, but MAN was eventually able to provide four grants. One partial grant was provided to Ms Helvi Elago (who had already obtained partial assistance from other sources) which enabled her to study for an MA in Heritage Management. The course was provided by the University of Athens in collaboration with the University of Kent (UK).

Three full scholarships were provided to enable three students to study for the *Postgraduate Certificate in Heritage Management and Conservation* that was offered by the University of Namibia in 2015 for the first time. Dr Silvester was also requested to teach a module on Visual Communication and Design and was also able to direct students to research projects that will compliment museum development in Namibia.

Capacity-building for MAN staff. MAN staff benefit from the opportunity to attend a number of in-house training sessions and workshops. These included training on internet banking and the updates to the Pastel accounting software and also on Namibian labour law. The latter contributed to the process of ensuring that MAN's policies and practices are compliant with Namibian legislation.

Introduction to Museum Studies. MAN was also able to fully sponsor twelve museum curators and students to study for a one year online course. The course, *An Introduction to Museum Studies*, was offered by the Commonwealth Association of Museums and offered a comprehensive introduction to museum work. Units included Museum Education, Conservation and Exhibition Design. A saving was made by the fact that Dr Silvester was able to serve as the local Tutor for the course and, thus, no tutorial fee was charged. The course consisted of seven unit tests, two assignments and a project as well as a final exam. The students travelled to Windhoek in November, 2014 to sit the final exam. The students worked hard throughout the year and their research projects were useful contributions. For example, Mr Shiimbi of the Ombalantu Baobab Heritage Tree Centre documented 44 *Omukwa* trees that had, according to oral history, been used as fortresses. Ms Haufiku developed an exhibition plan about the Dragon's Breathe underwater lake in the Oshikoto Region and Ms Ha-Eiros worked on the Collections Policy of the National Art Gallery of Namibia.

Exhibition Planning and Design Workshop. The workshop was facilitated by Dr Jeremy Silvester from MAN and Ms Tina Smith from the District Six Museum in Cape Town. The workshop took place in Tsumeb on 10th-11th February, 2015. The workshop involved practical exercises including an evaluation of the displays in Tsumeb Museum, image selection and drafting exhibition plans as well as guidelines and tips on creating an exhibition storyline and design.

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OFFICE and RESOURCE CENTRE

Securing of Office Space until 2018. Fluctuations in funding meant that the Executive Committee took the important decision to extend the lease on the current office space to ensure some stability for the organization. A new lease was signed that will ensure MAN can operate from its current offices until June, 2018.

New Equipment. The office also obtained a new printer to replace one that was unrepairable. A number of publications were also made for the Resource Centre. MAN also updated its network so that it now operates with a switchboard so that calls can then be directed to the correct staff member. MAN now has separate fax and phone lines. The office also purchased the equipment required to create its own membership cards – which will be issued for the first time at the AGM in 2015.

Pastel. The purchase of the Pastel accounting software provided for a dramatic improvement in the accounting systems used by the organization.

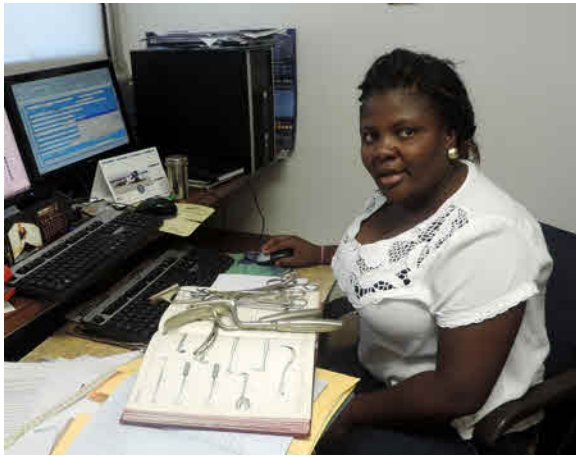
ANNUAL GENERAL MEETING and PLANNING

Annual Planning Workshop. The Annual Planning Workshop took place at Lake Oanob, Rehoboth on 10th-11th June, 2014. The workshop was an expanded meeting of the Executive Committee. Unfortunately the Deputy-Director of Heritage and Culture Programmes, Mr André Strauss, was unable to attend at the last minute. The workshop reviewed and updated the budget and the work plan for 2014-2015 on the basis of the increase in funding and also drew up a **budget** and **work plan** for 2015-2016 on the basis of an assumption that the grant would increase in line with inflation. The budget and work plan form the core operational documents for the Museums Association of Namibia.

Keetmanshoop 2014. The Annual General Meeting took place in Keetmanshoop on 8th-9th May, 2014. The guest keynote speaker was Mr Flexon Mizinga, the Executive-Secretary of the Museums and Monuments Board of Zambia and the Acting Chairperson of the SADC Heritage Association. The Ministry of Youth, National Service, Sports and Culture was represented by Mr André Strauss, the Deputy-Director of Heritage and Culture Programmes. The theme of the Conference was 'Museum Collections Make Connections'. Members also enjoyed a tour of Keetmanshoop provided by Keetmanshoop Municipality as well as a visit to the Quiver Tree Forest and a site with early dinosaur remains. A full **report** on the AGM is available for consultation.

MUSEUM INTERNSHIPS and STAFF EXCHANGES

Internships. The Museums Association of Namibia was able to support six internships for young people during the course of 2014-2015 that ranged from two to six months in length. Ms Loide Shipingana was based at the Outapi War Museum and worked on their marketing strategy. Ms Roulina David worked at Keetmanshoop Museum helping to document the collection and develop a new exhibition plan. Ms Lavinia Nelulu worked at the MAN office and then at the Outapi War Museum. Ms Neliah Mukoya worked with the Munyondo gwaKapande Cultural Village assisting with the development of the site. Ms Limba Mupetami and Ms Albertine Nekongo were funded by the International Council of Museums to work on the 'Africa Accessioned' project. The interns all produced written reports at the end of their internships expressing their gratitude to MAN for the opportunity to gain work experience.



Lucia Hafeni at Adler Medical Museum, Johannesburg, South Africa



Staff Exchange with Adler Medical Museum. MAN was able to implement its plan to support curatorial capacity-building by developing cross-border partnerships and staff exchanges. Ms Lucia Hafeni, the curator of Onandjokwe Medical Museum was selected for a two week internship at the Adler Medical Museum attached to the University of Witwatersrand in Johannesburg. The visit was extremely beneficial to Ms Hafeni who learnt a great deal about the potential for the museum to collaborate with the medical community to create and circulate exhibitions that focus on health education. It is hoped that it will be possible for a colleague from the Adler Medical Museum to make a reciprocal visit to Onandjokwe.

MARKETING and EXHIBITIONS

Black and White Exhibition. The exhibition of early photographs of northern Namibia travelled to Swakopmund where it was officially opened by the Ambassador of Finland, Ms Anne Saloranta. The exhibition was mounted at the Woermann House Art Gallery from 13th September – 29th September, 2014 with the support of the Embassy of Finland.

Tourism Expo. The Museums Association of Namibia had a stand at the Tourism Expo in Windhoek on 4th-7th June, 2014. Once again the stand won a Silver Prize for the quality of the presentation and our interaction with customers. The MAN staff were supported by six volunteer students from UNAM History Society. The opportunity was taken to conduct a survey of visitors to the Expo regarding their opinions on Namibian museums and their strengths and weaknesses.

Journey of the Ox-Wagon Women. Support from the Embassy of Finland project enabled Ms Magdalena Kaanante, the Curator of Nakambale Museum, to travel with a group of Finnish colleagues from Cape Town to Olukonda. The aim of the journey was to retrace the journey taken by the Finnish women who travelled to Namibia as missionaries in the late nineteenth century. It is planned that the photographs and narrative of the trip will contribute to an exhibition that will be developed by Nakambale Museum (once additional photographs are obtained from Finland).

Holocaust Exhibition. MAN's mobile sixteen panel educational exhibition on the Holocaust was mounted in the foyer of the library at the University of Namibia from 28th April – 30th May, 2014. The opportunity was taken to organise a workshop for students training to be history teachers (and some practicing history teachers) to attend a two day workshop on 28th-29th April, 2014 facilitated by Ms Tracey Petersen and Mr Richard Freedman from the Holocaust and Genocide Centre in Cape Town, South Africa. The workshop introduced the participants to the teachers' handbook that would enable the exhibition to be used as a teaching tool for learners. Discussions were also held about the ways in which the exhibition might be extended to also cover the Namibian genocide and the links between the two.

Changing History Workshop. A one day workshop was held in Windhoek on Saturday, 21st February, 2015. The workshop was facilitated by Dr Jeremy Silvester for a group of 23 staff and students from the Department of Geography, History and Environmental Studies at the University of Namibia. The workshop included exercises in photograph selection, discussions about World War One and an overview of exhibition planning and design. The workshop established four



MAN 's stall at the
Tourism Expo



Marketing Materials. MAN's Marketing Committee recommended that MAN should expand its range of marketing materials to raise the profile of the organization nationally and internationally. The new products include a thermos flask, key rings and umbrellas (reflecting the fact that MAN is an umbrella organization!).

MAN Museum Photograph Archive. One of the major challenges facing MAN and Namibian museums that are trying to market themselves is the lack of professional photographs. The Marketing Committee recommended that MAN recruit a professional photographer to travel to all MAN's member museums to create an archive of photographs of each museum and key objects in its collection. The photographs can then be used for two major marketing projects. The first is a Guidebook to Namibian Museums, whilst the second will be a revised web site for the Museums Association of Namibia. Mr Trace Garrett was employed to visit MAN's member museums and covered 20 museums throughout the country. A portfolio of high quality images were delivered to MAN and are now available for use. Copies will also be made available to individual museums that need them for their own promotional activities.



HERITAGE WEEK 2014

The Museums Association of Namibia believes strongly in the importance of Namibian Heritage Week as a vehicle to encourage Namibians to celebrate our diverse cultural and natural heritage. MAN played an active role in the Heritage Week Team which met regularly during 2014 and was chaired this year by the National Art Gallery of Namibia. Heritage Week 2014 took place on 22nd-28th September, 2014. MAN provided Heritage Week grants to fourteen different museums and this ensured that the week was celebrated in more regions than ever before. One of the highlights of this year's Heritage Week was that the Heritage Team managed to ensure that there was an event taking place in Windhoek every day of the week.

Activities that took place during the week included a Public Talk at the meteorites in Post Street in Windhoek, a visit by learners from schools in Tsumeb to the Ju'/Hoansi Living Museum, a guided Heritage Walk by learners from Windhoek's schools to significant sites along Robert Mugabe Avenue, a special 'Spoken Word' poetry evening at the National Art Gallery of Namibia, a celebration of local culture and history in Mondesa, Swakopmund, a programme of events at the King Mandume Museum site at Omhedi and a programme of activities at the UNAM campus in Rundu with a march through the town. A full **report** on the activities supported by MAN during Heritage Week 2014 is available for consultation.



Some of the
Heritage Week
activities, 2014

HERITAGE WEEK TEAM
Namibian Heritage Week 2014
Embracing Our Roots!
Come Celebrate Our Cultural Diversity

FRIDAY FEAST
 FRIDAY, 26 SEPTEMBER 2014
 18H-100

Come enjoy a variety of traditional
 Namibian dishes at
XWAMA Cultural Village
 Independence Avenue, Wanaheda, Katututra
 for only N\$150 per person

BRING YOUR OWN NAMIBIAN FLAVOUR BY WEARING TRADITIONAL ATTIRE

Raffle prizes to be won on the evening

For tickets contact Ndapewoshali on
 0816371024 or 061 302236

XWAMA
 Xwama Cultural Village

J.M.A.N.
 Joint Municipal Authorities of Namibia



MUSEUM DEVELOPMENT

Whilst MAN's work might all be described as 'museum development' the organization does try to give particular support to a few museums each year that are facing particular challenges. working groups to develop a mobile exhibition on 'Changing History: World War One and Namibia'.

Uukwaludhi Royal Homestead. MAN was concerned during a visit to the site that took place during the SCAMX competition in 2014 to observe that very few people have been visiting the site. It was recommended that funds be sought to renovate the homestead structures that were dilapidated in some areas. It was also recommended that new computer equipment be obtained and that the Homestead obtains an effective link to the internet so that it can market itself more effectively. The Homestead successfully applied for an RMD Grant to help it achieve these goals. New computer equipment has already been installed and repair work has started.

Oranjemund Museum. Namdeb Foundation invited MAN to send two staff members to Oranjemund to produce a report on the potential future development of the Oranjemund Museum. Dr Jeremy Silvester and Ms Hilma Kapuka travelled to the town on 8th-12th March, 2015. The trip was meant to have ended on 11th March, but the return flight was delayed due to bad weather. The trip also provided the opportunity for the staff to be shown the warehouse where materials from the Oranjemund Shipwreck are being stored and treated. A full **report** with recommendations is available for consultation.

Munyondo gwaKapande Cultural Village. The Cultural Village was one of the eleven pilot projects supported by funding from the MDG-F. However, the project was not completed. The Executive Committee therefore supported a plan presented by the Secretariat to complete the key outstanding work. Funds left over in the budget line for SCAMX (due to savings on this activity) were used to install a pumping system to provide water to the site and to build toilets. The remaining challenge is to improve the community-based governance to enable the site to open to the public during 2015.

Kunene Cultural Village. A written proposal was received from this project in a rural area in the Kunene Region. The proposal was evaluated and Ms Stella Imalwa and Ms Ndapewoshali Ashipala made a site visit on 25th June, 2014. The evaluation concluded that the project is viable if support can be found for the development of infrastructure. A full **report** on the site visit is available for consultation.

Outapi War Museum. The main challenge facing the museum is the lack of a dedicated staff member working in the post of a curator. The interns who were based in Outapi worked on a proposal to redesign the current exhibition and to obtain more information about the objects on display. During 2015 a new lay-out for the exhibition will be developed.



Oranjemund
Museum



Outapi War
Museum

Keetmanshoop Museum. A team from MAN consisting of Ms Ndapewoshali Ashipala, Ms Charmaine Tjizezenga visited the museum on Monday, 30th March, 2015. The team held a meeting with officials from Keetmanshoop Municipality to discuss future plans for the development of the museum. The team spent the rest of the day at the museum documenting the current exhibition plan and objects in the collection and discussing potential changes that might be made to the permanent exhibition.

Ombalantu Baobab Tree Heritage Centre. The two main challenges facing this site are Governance and Product. The Museums Association of Namibia is supporting plans to organise elections for the Museum Board and is also helping to plan and cost the renovation of one of the buildings at the site to create a museum that will tell stories and mount displays relevant to the site. A Working Group has been established to work on the exhibition plan for the proposed museum. Mr Gebhardt Shiimbi (the curator) and a MAN intern, Ms Lavinia Nelulu, conducted research on 42 of the historical fortress trees in the kingdom with the support of MAN.



Keetmanshoop
Museum



Ombalantu
Baobab
Tree and
Heritage
Centre

National Maritime Museum, Luderitz. Work on the conversion of the old power station in Luderitz into a sports complex, training institute and maritime museum has started. MAN met with members of the Waterfront Development project and also viewed the collection that has been assembled. Advice was provided on measures that might be taken to catalogue and secure the collection.

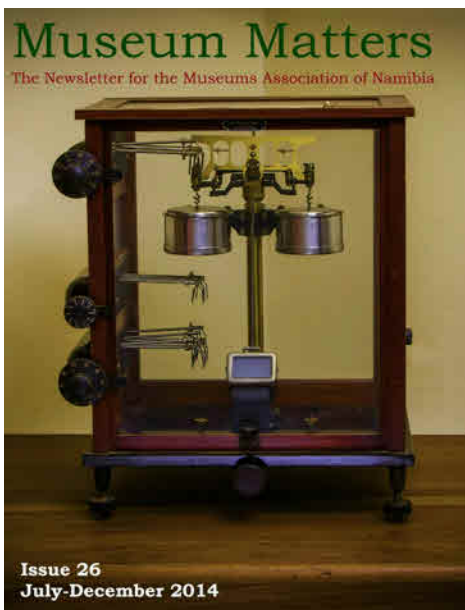


National Maritime
Museum



Munyondo
gwaKapande Cultural
Village

COMMUNICATION



Museum Matters. Editions 25 (June, 2014) and 26 (December, 2014) of our bi-annual newsletter, called *Museum Matters*, were produced. In line with MAN's commitment to capacity-building both editions were produced in house. After Ms Lizyenda's departure, Ms Ashipala took over as editor of the newsletter. The newsletter has been produced with simple software, but it was decided to use the opportunity provided by the grant from the British High Commission to purchase professional Adobe software which, after training, will be used for MAN publications next year.

CONFERENCE ATTENDANCE

It is the policy of the Museums Association of Namibia that any MAN member attending a Workshop or Conference outside of Namibia should submit a full written report within two weeks of their return.

Commonwealth Association of Museums (CAM). 14th-17th May, 2014. Dr Silvester was invited to make two presentations at the 'Taking it to the Streets' Conference and the 'Participatory Governance in the Museum Context' Workshop organized by CAM in Glasgow, Scotland. The Conference involved 52 participants from all over the world and focused on the way in which museums can increase their perceived relevance in society by engaging with contemporary issues. The workshop involved 20 invited participants who discussed the challenges of community-based management structures for museums. The Conference also provided an opportunity for visits to a number of local museums. A full **report** is available including recommendations for MAN arising from the Conference and Workshop.

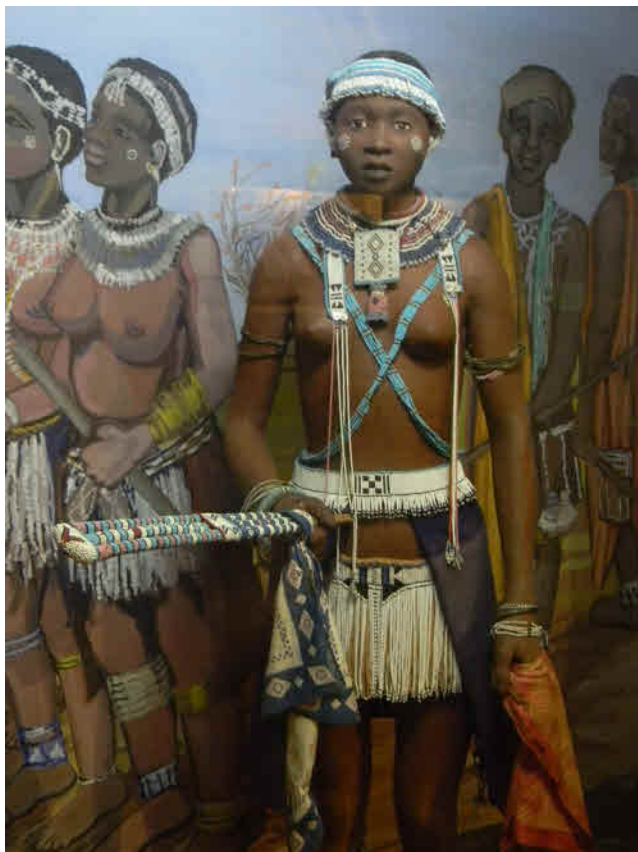
Salzburg Global Seminar. 21st-26th June, 2014. Dr Silvester was invited to attend a workshop on 'Holocaust and Genocide Education: Sharing Experience Across Borders'. However, it was agreed to delegate Ms Lizyenda to attend the Seminar on behalf of MAN. One of the aims of the workshop was to develop educational strategies to combat the denial of the Holocaust and other genocides. A full **report** on the Conference was produced as well as a proposal for the development of a mobile exhibition on the Namibian genocide to compliment the mobile exhibition that MAN already holds dealing with the Holocaust in Europe.

EEASA Conference. Namibia hosted the Environmental Education Association for Southern Africa Conference at UNAM on 8th-12th September, 2014. MAN sponsored Mr Ignatius Davids of the Cheetah Conservation Fund to attend the Conference as a representative of MAN.

International Committee of Museums of Ethnography, 14th-16th October, 2014, Zagreb, Croatia. Dr Silvester was invited to make a presentation on the *Africa Accessioned Project* which had received a small amount of seed funding from the International Council of Museums (ICOM). The Conference provided an opportunity to raise issues regarding African collections held in museums in Europe and useful contacts were also made with colleagues in German museums. A full **report** with recommendations is available for consultation.

South African Museums Association, 4th-6th November, 2014. Dr Silvester represented MAN at the 78th AGM of SAMA which took place in East London. A full **report** was produced which included recommendations for the development of an exhibition on the impact of World War One on Namibia and the possibility of further staff exchanges to help develop the potential of Namibian museums as educational resources. The opportunity was also taken to plan a staff exchange with Adler Medical Museum in Johannesburg. A full **report** is available for consultation.

ICOM Zambia, 21st-22nd May, 2014. ICOM Zambia hosted a workshop in Livingstone focusing on the illicit trafficking in cultural property. MAN sent three delegates, the chairperson, Mr Aaron Nambadi, ICOM Namibia President and MANs Operations Manager, Ms Naitsikile Iizyenda and the curator of the Kavango Museum, Ms Helvi Mbwalala. Ms Emma Imalwa of the National Museum of Namibia also attended the workshop. A full **report** is available for consultation



EXTERNAL GRANTS

The Museums Association of Namibia was successful in two grant applications during the 2014-2015 Financial Year. A two year contract was signed with the Embassy of Finland to support MAN's 'Exhibition Development for Namibian Museums' programme. The total value of the grant is €127,300.00 (equivalent of N\$1,801,317.00 on 26th June, 2014). However the grant will be paid in three instalments over a two year period so the total final amount in Namibian dollars will differ depending on currency fluctuations.

The Museums Association of Namibia signed a contract with the British High Commission on 5th February, 2015 and received funding of £5,000.00 (received as N\$87,599.50 on 10th February, 2015). The funding is to support the development of a mobile exhibition entitled 'Changing History: World War One and Namibia'. The exhibition is being developed in partnership with students from the Department of Geography, History and Environmental Studies of the University of Namibia.

During the 2014-2015 Financial Year MAN received the first instalment of the funding from the Embassy of Finland which converted into N\$894,282.50 and N\$87,599.50 from the British High Commission. Meaning that MAN received an additional **N\$981,882.00** from external donors during the financial year.



SUPPORT IN KIND

The Museums Association of Namibia received a number of forms of support 'in kind' during the 2014-2015 Financial Year. Dr Silvester received an ICME Bursary to attend the Conference in Zagreb that covered his flight, registration fee, accommodation and all expenses. The total value of the bursary was N\$26,092.00.

- Dr Silvester also received a bursary from the Commonwealth Association of Namibia to make two presentations at their Conference in Glasgow, Scotland on 14th-17th May, 2014. The total value of this bursary was N\$13,610.00
- Ms lizyenda received support to attend the Salzburg Global Seminar which covered the cost of her flight and accommodation. The estimated value of this support was NS11,730.00

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On Land Production donated ten copies of the DVD 'Paths to Freedom' for distribution to regional museums at a value of N\$2,000.00.

- The accommodation and meals during the SADC Heritage Association launch in Gaborone, Botswana attended by Mr Nambadi and Dr Silvester were covered to the value of N\$16,624.20.
- Namdeb Foundation covered the cost of a visit by Dr Jeremy Silvester and Ms Hilma Kapuka to evaluate the options for the future development of the Oranjemund Museum. The total value of the support that covered flights, accommodation and meals came to N\$18,124.000.
- The Luderitz Waterfront Project covered the cost of accommodation in Luderitz for the three MAN staff members who visited the site. The value of the accommodation was N\$4,575.00
- The total value of support received 'in kind' by MAN during the 2014-2015 Financial Year was N\$92,755.00.